

Application of TAG-AIMS program for Fall semester 2018

Application Materials (submit by post)

1. Application Package Cover Sheet and Checklist

Link to download a file in MS Excel format

http://www.u.tsukuba.ac.jp/~nomura.nakao.fa/TAG-AIMS_Application_2018-F_short-checklist.xls

2. Application for Exchange student at the University of Tsukuba (Form 2)

Link to download a file in MS Word format

http://www.u.tsukuba.ac.jp/~nomura.nakao.fa/TAG-AIMS_Application_2018-F_short-application.docx

Link to download a file in MS Excel format

http://www.u.tsukuba.ac.jp/~nomura.nakao.fa/TAG-AIMS_Application_2018-F_short-application.xlsx

3. A formal letter of request for admission addressed to the President of the University of Tsukuba

Link to download a sample of formal letter in PDF format

http://www.u.tsukuba.ac.jp/~nomura.nakao.fa/TAG-AIMS_Application_2018-F_short-sample-letter-chokogakusei.pdf

4. Official transcript of academic records

5. A copy of your passport (copies should include the ID page and pages with Japanese immigration stamps, if you have any)

6. A certificate confirming the bank account balance that you intend to use to support your study and/or documents that certifies that you are a recipient of a scholarship or a student loan from your government or other institutions.

7. Three ID photos

Two(2) 40mm long × 30mm wide

One(1) 30mm long × 24mm wide

Please be sure to refer to the ID examples that you can see [here](#).

8. JLPT Certificate of Result and Score (if you have any)

9. A document certifying that you have experience studying in Japan

If you have experience studying in Japan, please submit the copy of the academic records or the certificate of enrollment.

Mailing address for post:

Dr. Nakao NOMURA

Global Commons, University of Tsukuba

TENNODAI 1-1-1, TSUKUBA, IBARAKI 305-8577, JAPAN

EMAIL: nomura.nakao.fa@u.tsukuba.ac.jp, TEL:+81-29-853-7203, FAX:+81-29-853-6624

Submission of MS Excel data (submit through e-mail)

- Please send 2 Excel files to

Ms. Kazuko FUJITA <fujita.kazuko.fn@un.tsukuba.ac.jp>

and

Dr. Nakao NOMURA <nomura.nakao.fa@u.tsukuba.ac.jp>

through the exchange coordinator or the international office at your home university.

1. Information of Applicants (Form 3)

Link to download a file in MS Excel format

http://www.u.tsukuba.ac.jp/~nomura.nakao.fa/TAG-AIMS_Application_2018-F_Information_of_Applicants_University_name.xlsx

If there are multiple applicants from your university for the same month, please submit just one file from your university with everyone's information on it.

*We will need the person in charge of your university's confirmation. If a student fills out this form, you will need to get permission to submit it beforehand.

2. Application for Certificate of Eligibility

Link to download a file in MS Excel format

http://www.u.tsukuba.ac.jp/~nomura.nakao.fa/TAG-AIMS_Application_2018-F_COE_Family-name-First-name.xlsx

Link to download a sample of COE application form in PDF format

http://www.u.tsukuba.ac.jp/~nomura.nakao.fa/TAG-AIMS_Application_2018-F_short-COE-sample.pdf

- Do not use a Mac computer.

- Please read the SAMPLE carefully

DEADLINE for SUBMISSION both by POST and through EMAIL:

12:00 (Japan time), MAY 30, 2018